

Understanding Your Business Finances & Numbers For The Workplace

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WHO is the course for?

The course is ideal for learners who have businesses or are interested in setting a business up in the future. The course has been designed to help you learn how use and apply maths to everyday tasks in your Business and the Workplace.

The course will provide learners with an opportunity to develop their skills in Maths for the workplace, further education and qualifications.

WHAT are the course learning outcomes?

Business Finances

- To understand government regulations around setting up a business.
- To understand how cash flow and profit can be affected by external factors.
- To calculate cash inflows/outflows and profit/loss for your business.
- To create a cash flow/profit and loss forecast for your business.

Numbers for the Workplace

- To understand the importance of time management and planning.
- To be able to collect and record specific data such as pay/travel costs.
- To calculate and complete timesheets.
- To calculate Net and Gross profit.

WHERE is the course being held? Online

Course Fee: FREE

Please note: To successfully complete the course you must commit to 100% attendance and punctuality in order to achieve a certificate.

If you need any additional support, please call us: 0208 583 6000

Multiply

PROGRESSION PATHWAY

MULTIPLY
UNDERSTANDING
YOUR BUSINESSES
FINANCES
& NUMBERS FOR THE
WORKPLACE

MATHS
QUALIFICATION
/COURSES

BUSINESS
QUALIFICATION
/COURSES

We can also provide you with information, advice and guidance for employment or further learning.

- ▶ Please speak with your tutor or
- ▶ Call 020 8583 6174 to speak to an advisor or
- ▶ Email work@hounslow.gov.uk or
- ▶ Visit www.workhounslow.co.uk